I. Welcome & Packet Overview

II. Action Items
   a. Iowa Partnerships for Success (IPFS)
      i. Environmental Scans Request
      ii. Media Placement – Adam Sadewasser
   b. Tobacco by Adam Sadewasser
   c. Coalition By-Laws
   d. Driving Simulator Update
   e. CADCA Mid-Year Training Opportunity
   f. Fundraising Project

III. Don’t Forget – track your contributions to 5C through the 5C Activity Tracking Link (Go to: 5C website, Resources Page, Contribution Hours)

If you can’t make it in person, but want to join on the computer, let us know and we will set up a gotomeeting link for you to join us!

Next Coalition Business Meeting:

July 17th, 11:30am, Clayton County Office Building

August 21st - 5pm
September 18th - 11:30am
October 16th - 11:30am
November 20th - 5pm
December 18th - 11:30am
Present: Tracy Yelden (Faith), Julie Doeppke (Business), Nancy Yelden (Healthcare), Lisa Beatty (Business), Erin Friedley (School), Jen Kimber (Prevention), Marvin Duff (Military/LE)

The coalition meeting was called to order at 5pm. Julie welcomed everyone and Tracy provided a brief overview of 5C (history and capacity building). The packet was provided to all in attendance for their review (minutes of April meetings and coalition activity report). Marvin motioned to approve the April minutes, 2nd by Tracy, motion carried.

Action Items:
1. DFC Match Needed: A reminder for all coalition members to record their time, mileage, and any meeting space used for coalition activities. Hours can be entered on the 5C website under the Resources Tab.
2. Coalition By-Laws: The coalition briefly discussed the need to review/revise the coalition by-laws with the pursuit of their own non-profit status. Interested individuals volunteers to review the current by-laws and compare to a possible newer/revised version. Updates to come at future meetings.
3. Presentation by Adam Sadewasser: Adam reported tobacco grant will be funded for another year and EWALU education day will be the 1st Monday in October covering various drug topics.
4. Hidden In Plain Sight (HIPS) Events: June 3rd at Lansing, June 8th at Monona, June 12th at Edgewood, June 17th at Postville – Tracy will send out a request for volunteers. Additional information has been sent out to 4-county area schools for PD days and local libraries to gauge interest in hosting HIPS. Jen will work on selecting a date for the Cresco Fitness Center HIPS. Marvin offered to obtain coloring books for young kids while their parents are engaged in the display. He also mentioned the National Highway Traffic Safety Administration and Governor’s Traffic Safety Bureau might have coloring books too.
5. Funding for Driving Simulator: The group discussed that the purchase of a driving simulator is one of 5C’s identified goals for 2019. The current version 5C is looking at purchasing cost $10500. To date, an insurance group has pledged $5500, to be added to the $1000 grant from Clayton County Foundation for the Future and 5C’s $1000 match. Adam suggested we see if Family’s Helping Hands would be interested in purchasing for 5C then the coalition repaying that organization. The group also discussed asking for business sponsors that would donate funds to be advertised as a Simulator sponsor. No immediate action was decided.
6. Fundraising: The coalition brainstormed additional ideas for raising funds to help pay for 5C projects. Some of those include: color run, glow run, sell poppies, golf tournament, mud run (Tough Mudder), obstacle course, night swim, dodgeball/softball tournament. Additional ideas included food vendors at color runs, having a sign at the county fair “donations go towards…”, or Sweet Corn Day activity. The color run and night swim were two fundraisers of immediate interest to the group.
7. AC4C Retreat is June 20th and 21st, if anyone is interested in attending. More information can be found by clicking HERE. AC4C also hosts monthly Action Team call-in meetings with topics on alcohol, marijuana, and prescription drugs. Contact Angie Asa-Lovstad (angie.ac4c@gmail.com) for more information.

Meeting adjourned at 6:15pm.
5C Board Agenda
June 4th, 4:30pm, Clayton County Office Building

Present: Julie Doeppke, Rachael Hach, Tracy Yelden, Merry French, Kari Harbaugh (called in at 5:15pm)

Julie called meeting to order at 4:40pm.

1. IPFS Action Plan Update: Merry reported IPFS will be parcelled out to SASCC staff to finish out the grant. Media Campaign: media survey was sent out late May, but with a low response with schools ending, the survey will be sent out the beginning of next year. Merry requested Adam be placed on the June coalition agenda regarding media placement. LifeSkills: is meeting requirements and will be completed on target before the grant ends. Saturation Patrols and Safety Checkpoints: due to the high water, no patrols have been planned on the Mississippi River. Coalition members are asked to report and observations on boat ramps conditions (i.e. beer cans, impaired individuals) to Merry to record for the grant. Social Host: Merry had a pre-meeting with the Board of Supervisors educating them on the current social host law, possible proposed ordinance, and what neighboring counties are or have done. They were willing to look at the current draft of the ordinance. Merry will contact the cities for a letter of support, look into a signed petition for those that would be in support, create a survey about the social host ordinance. 5C can post the survey to the Facebook page for further exposure. Minors in Possession: a meeting will be set in August for stakeholders to review the strategy and future work.

2. Drug Free Communities (DFC) Action Plan Update
   a. CADCA Mid-Year: (July 14th-18th) – The group discussed the payment/reimbursement process and how to not receive a 1099 form at the end of the year for reimbursements. Discussed the need for a cheat sheet for travel (what is allowed, what is needed on the receipt, when to turn in) for anyone traveling. Also discussed if pre-paid cards could be purchased for non-staff travelers to utilize and hand in receipts when done (with remaining cards). Merry will ask Milly if this process would be possible. Tracy will send out a notice to coalition members about the opportunity, who will then have to submit a training application. Priority will be given to the Clayton Ridge area, due date June 21st.
   b. Core Measures Survey: Merry got the school to complete the survey, and it will be reported with the August DFC progress report. Merry will email the survey results to the Board for their records.

3. Community Coalition Grant (CCG) Update: the group reviewed the action plan, outlining a few items that need to be completed by the end of June. Each group was asked to keep the other updated on process to ensure the outcomes/goals are met.

4. Budget Review
   a. CCG is on track and the group will be updated throughout the month
   b. DFC – there were no comments or questions. May match will help with the expenditure/match difference.
   c. 5C Budget – reviewed, no questions

5. DFC Match Review: all match is due to the SASCC office by the 5th of every month for processing. 5C can forward any completed match to SASCC throughout the month.

6. Other:
   a. MFL Mar Mac SODA Filming: group did a great job, very impactful. The show will be broken down into segments. The coalition will ask Jackie about the permission issue and see if Peter can cut the vaping use question from the show so it can be openly shared with our community.
   b. Table tents need to be distributed by the end of June.
Merry left the meeting.

7. MOU Discussion & Fiscal Sponsor Review: the 5C Board will meet on June 11th to review the two documents, make suggested changes, and respond to SASCC Board with a draft.

8. Non-Profit Status Update: the Articles have been reviewed, with minor changes. The 5C Board will sign and the document will be submitted to the State for filing.

9. Hidden In Plain Sight (HIPS): Six scheduled trainings in June to utilize HIPS funding. Julie will reach out to Decorah Fire Department.

Meeting Adjourned at 5:45pm.

**Action Oriented Meeting Template:**

<table>
<thead>
<tr>
<th>Activity/Event:</th>
<th>Steps</th>
<th>Who</th>
<th>By When</th>
<th>Resources Needed</th>
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## 5C Calendar

<table>
<thead>
<tr>
<th>Education &amp; Initiatives</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
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<tbody>
<tr>
<td></td>
<td>Saturation Patrols &amp; Safety Checkpoints</td>
<td>Law Enforcement Appreciation</td>
<td>Alcohol Compliance Checks</td>
<td>Drug Take Back Day</td>
<td>Social Host Check-In</td>
<td>Alcohol Compliance Checks</td>
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<td></td>
<td>Distribute Media Campaign</td>
<td>County Fair</td>
<td>Homecoming Kickoff</td>
<td>Distribute Media Campaign</td>
<td>ID Scanner</td>
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<td></td>
<td>Garnavillo K9 Run</td>
<td>National Night Out</td>
<td>Saturation Patrols &amp; Safety Checkpoints</td>
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<td>New Hire Brochure</td>
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<td>Minors In Possession Check-In</td>
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<tr>
<th>Awareness Days, Weeks, Months</th>
<th>July</th>
<th>August</th>
<th>September</th>
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<tbody>
<tr>
<td></td>
<td>National Suicide Prevention &amp; Recovery Month</td>
<td>Red Ribbon Week (last week)</td>
<td>National Smoke Out Day</td>
<td>National Impaired Driving Month</td>
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<td></td>
<td>Teen Driver Safety Week (3rd week)</td>
<td>Medicine Abuse Month</td>
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<th>Internal</th>
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<tbody>
<tr>
<td>HIPS (local community)</td>
<td>MIP Diagram Check-In</td>
<td>Community Speaker Brainstorm</td>
<td>HIPS (local community)</td>
<td>Community Speaker Brainstorm</td>
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<td>Capacity Check-In</td>
<td>Eval Team</td>
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<th>Training &amp; Conferences</th>
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<th>August</th>
<th>September</th>
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<tbody>
<tr>
<td>CADCA Mid-Year Training</td>
<td>AC4C Meeting</td>
<td>Risky Business Training</td>
<td>Prevention Conf.</td>
<td>AC4C Meeting</td>
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<td>NPN Conf.</td>
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Local Condition Updates (April):

1. Theater ads for “Parents who host, Lose the most” at KCTN running the month of April
2. SODA and Mediacom filming prep (April 2\textsuperscript{nd})
3. Social Host team meeting with SODA (April 5\textsuperscript{th})
4. Foundation for the Future Award Ceremony for Driving Simulator Grant (April 11\textsuperscript{th})
5. 5C Meeting (April 17\textsuperscript{th})
6. Met with KCTN to discuss Vaping/Nicotine PSA options (April 18\textsuperscript{th})
7. SODA and Mediacom filming prep (April 25\textsuperscript{th})
8. Board Boot Camp Training (April 29\textsuperscript{th})
9. Vaping/Nicotine PSA recordings with SODA (April 30\textsuperscript{th})